

# BUSINESS LOAN APPLICATION CHECKLIST

**Help us process your loan application faster by providing a few things up front:**

- Print a BECU Business Loan Application online at [becu.org/getstarted](https://becu.org/getstarted), complete with information indicated below and return to any BECU location

**If you're not already a BECU Business Member, please:**

- Refer to the Business Membership and Account Opening Checklist
- Complete and return the Business Membership Application

(Both are available online, or at any BECU location.)

**For a vehicle or equipment Loan, we will need:**

- Collateral description (include signed purchase order and/or bill of sale)
- Title documents
- Insurance certificate
- Collateral valuation (upon request)
- Odometer statement (if applicable)

**For loans greater than \$50,000, the following financial information needs to be included:**

- Business plan (include 2-year financial forecast)
- Interim business financial statements (current within 60 days if applying for \$100,000 or more)
- Business IRS tax returns (for the prior 3 years)
- Business financial statements (for the prior 2 years; 3 years if applying for \$100,000 or more)
- Personal financial statements (current within 60 days for each 25% or more owner/guarantor)
- Personal IRS tax returns (for the prior 2 years for each 25% or more Owner/Guarantor)

Thank you for applying for business credit at BECU. A Business Services representative may contact you to review your borrowing needs after we've reviewed your submitted application.

We may request additional information to complete the credit review process.

If you have any questions, please contact a BECU Business Services representative at **800.233.2328**.