



## People Helping People Awards Collaboration Grant Guidelines 2018

In an effort to further support our past [People Helping People Award](#) (PHPA) recipients, BECU is offering collaboration grants of up to **\$10,000** to encourage collaboration between PHPA recipient organizations to benefit the populations you serve. We have learned over the years that this type of collaboration is occurring organically, and we want to be able to do more to support it.

This grant is open to all past PHPA recipients and requires a joint application of two or more organizations. For each grant application, one organization must be listed as the fiscal agent. This organization will be responsible for ensuring that all costs and payments associated with the grant are completed.

### Official Rules

Grant proposals will be accepted 12:01 am PST September 10, 2018, through 11:59 pm PST November 2, 2018. Proposals must be complete and include all requested information and documentation listed in the Collaboration Grant Request for Proposal document.

Non-profit organizations that are past recipients of a BECU People Helping People Award can apply jointly for one or more grants – there's no limit - via the entry form. Each proposal requires a minimum of two past PHPA recipient applicants who plan to collaborate together with the grant funds. Organizations are eligible to receive/to be the fiscal agent for one grant per calendar year but are able to be a collaborative partner in *multiple* grants. Grant funds must be used within 12 months of receipt.

This award program is sponsored entirely by BECU. Up to \$50,000 awarded in total. The number of grants awarded depends on the number of requests received, the amount of each grant request (up to \$10,000), and alignment to requirements set forth in the Collaboration Grant Request for Proposal document. Sponsor is not responsible for late or misdirected entries or transmissions. All federal, state and local laws and regulations apply. Void where prohibited by law.



## Recipients

The Collaboration Grant recipients are selected by a panel of judges comprised of members of the BECU Cooperative Affairs team. All decisions of the judges and company regarding the grant recipients and in regard to all matters relating to the contest (including, without limitation, eligibility) shall be final and binding in all respects.

A non-profit may only act as the fiscal agent for one grant of up to \$10,000 in the same year - they may be collaborators in multiple other grants – there is no limit. The judges will review all eligible nominations received during the proposal acceptance period. Odds of receiving an award are based on the total number of proposals received, the judging criteria, and the quality of the application.

The judging criteria for the People Helping People Award Collaboration Grants are as follows:

- Budget breakdown (upload in excel format), including requested monetary amount
- Narrative: Tell us about the program, event or project for which you would use the funding
- Narrative: Explain how this grant will benefit each organization
- Narrative: Will this funding be used for a single-time event, or used to fund something that is ongoing?
- Narrative: What population will this grant serve? How many people will be impacted this year by this grant?
- Narrative: How will this funding help foster further collaboration between these organizations in the future?
- Long-term projects, as well as population served, will be taken in to consideration during judging.
- List all collaborating organizations

All organizations who submit a proposal will be notified by November 28, 2018, and will be invited to the PHPA event on December 6, 2018, and recipients will be revealed at the event. Recipients need not be present at event to accept award. Checks will be issued no later than December 30, 2018.

Should for any reason the recipient be deemed ineligible to receive the award, it will go to the first selected alternate. For a list of award recipients, mail a self-addressed stamped envelope to BECU, Attn: Community Engagement, P.O. Box 97050, M/S #1037-1, Seattle, Washington 98124-9750. Any and all taxes assessed on the award shall be the responsibility of the non-profit.



## Conditions

By participating, entrants agree to these Official Rules and the decisions of BECU, which shall be final and binding in all respects. By participating, entrants release BECU, its respective affiliates, subsidiaries, advertising/promotional agencies, vendors, and the employees, officers, directors and agents of any of the above organizations from any and all liability for any injuries, losses, or damages of any kind caused by participation in the awards process or the acceptance, possession or use/misuse of an award or participation in any award-related activities. Up to \$50,000 awarded in total. The number of grants awarded depends on the number of requests received, the amount of each grant request (up to \$10,000), and alignment to requirements set forth in the Collaboration Grant Request for Proposal document. The Sponsor reserves the right, in its sole discretion, to modify, cancel or suspend part or all of this Award should virus, bugs, non-authorized human intervention or other causes beyond the control of the Sponsor corrupt or impair the administration, security, fairness or proper play of the Awards. Sponsor may prohibit an entrant from participating in the Awards or winning a prize if, in its sole discretion, it determines that said entrant or somebody on their behalf is attempting to undermine the legitimate operation of the Award by cheating, hacking, deception, or other unfair playing practices. Where legal, by accepting award, winner awards permission to use his/her name, address, likeness, photograph and statements by BECU for advertising/publicity purposes without further compensation.