

## OFFICIAL BECU RULES

People Helping People Awards (PHPA) - Collaboration Grants 2021

### PROMOTER/SPONSOR

BECU  
Social Impact  
PO BOX 97050  
Seattle, WA 98124

### ENTRY

Past recipients of BECU's People Helping People Awards may apply to receive a collaboration grant worth up to \$25,000 by following the guidance in the Collaboration Grant Guidelines document available at <https://www.becu.org/landing/people-helping-people-collaboration-grants>. A list of past recipients is also available at that link. All sections listed in the guidelines document must be completed. Nominations will be accepted 12:01am PST September 7, 2021 through 11:59pm PST October 8, 2021. This awards program is sponsored entirely by BECU.

### ELIGIBILITY

Nonprofit organizations that are past recipients of a BECU People Helping People Award can apply. Each application requires a minimum of two applicants who plan to use the grant funds in collaboration to serve the constituents of one or both organizations. The organization listed as the fiscal agent on the application must be a past PHPA recipient, but collaboration partners listed are not required to be past PHPA recipients. A fiscal agent for one application may be eligible as the beneficiary of more than one grant in 2021 if that organization is listed as a collaborator on another application. However, the same organization cannot be listed as the fiscal agent on multiple grant proposals in a single calendar year. Grant funds must be used within 12 months of receipt. All organizations listed in the grant must be 501(c)(3) nonprofit organizations. Sponsor is not responsible for late or misdirected entries or transmissions. All federal, state and local laws and regulations apply. Void where prohibited by law.

### WINNER SELECTION

The Collaboration grants will be selected by a panel of judges comprised of employees of BECU. All decisions of the judges regarding the grant recipients and in regard to all matters relating to the contest (including, without limitation, eligibility) shall be final and binding in all respects.

The judges will review all eligible nominations received during the application window specified above. Odds of receiving an award are based on the number of applications received, the judging criteria, and quality of application.

The judging criteria for the People Helping People Award Collaboration Grants are as follows:

1. Spirit of the Grant  
-Alignment with the mission of People Helping People

2. Strength of Collaboration
  - Does the partnership equally benefit all partners and the populations served?
  - Does the partnership foster further collaboration?
  
3. Narrative
  - Clarity of the proposed program/activity—including timeline, demographics and number served.
  - Explanation of how diversity, equity & inclusion are centered in the partnership – including metrics, examples and outcomes
  
4. Budget
  - Budget is detailed, clear, and reasonable

Long-term projects as well as number of people served will be taken into consideration during judging. Discretionary points may be awarded for collaborations focused on COVID-19 response, and collaborations featuring more than one past PHPA recipient.

Grant proposals should be formatted using the following structure:

Section 1	<b>Cover Page</b> a. Name of Grant b. Designation of Fiscal Agent & Contact Information c. List name of each collaborating partner organization with EIN & contact information
Section 2	<b>Narrative</b> a. Provide an overview of the collaboration. b. Describe the program, event or project the funding would be used to support (include timeline, demographics and number served). c. How does the collaboration align with the philosophy of People Helping People? (please provide examples) d. Explain how this grant will benefit each organization and the populations served. e. How will the organizations collaborating in the grant center diversity, equity and inclusion in the work and outcomes? (provide metrics, examples, and outcomes where possible) f. How will this funding help foster further collaboration between these organizations in the future?
Section 3	<b>Budget</b> (Excel format) a. Program staff b. Program materials c. Operating/Administrative
Section 4	Copy of W9 for each organization

Grant recipients will be notified via email that they have received an award by December 18, 2021. Checks will be issued no later than December 31, 2021.

Should for any reason the recipient be deemed ineligible to receive the award, it will go to the first selected alternate. Any and all taxes assessed on the award shall be the responsibility of the nonprofit.

## CONDITIONS

By participating, entrants agree to these Official Rules and the decisions of BECU, which shall be final and binding in all respects. By participating, entrants release and hold BECU, its respective affiliates, subsidiaries, advertising/promotional agencies, vendors, and the employees, officers, directors and agents of any of the above organizations harmless from any and all liability for any injuries, losses, or damages of any kind caused by participation in the awards process or the acceptance, possession or use/misuse of an award, participation in any award-related activities or any claim associated with the Award. Sponsor is not responsible and cannot be held liable for technical errors or other matters that may prevent the Award from running as planned. The Sponsor reserves the right, in its sole discretion, to modify, cancel or suspend part or all of this Award should virus, bugs, non-authorized human intervention or other causes beyond the control of the Sponsor corrupt or impair the administration, security, fairness or proper play of the Awards. Sponsor may prohibit an entrant from participating in the Awards or winning a prize if, in its sole discretion, it determines that said entrant or somebody on their behalf is attempting to undermine the legitimate operation of the Award by cheating, hacking, deception, or other unfair playing practices. Where legal, by accepting award, winner grants BECU a perpetual, irrevocable, non-exclusive license to use organization's name, the names of individuals appearing in the material, address, likeness, photograph and statements by BECU for advertising/publicity purposes without further compensation. These Official Rules are governed by the laws of the State of Washington.