## **Deceased Member Documentation Request**

Use this form to request documents pertaining to the BECU accounts of a deceased member.

| Step 1. Decedent's information  |                    |
|---------------------------------|--------------------|
| Decedent's Full Name            | SSN/TIN (9 digits) |
| Step 2. Requestor's information |                    |
| Requestor's Full Name           |                    |

## Step 3. Requestor authority and documentation

I am authorized to make this request as the:

| $\bigcirc$ | Joint account holder on all account |
|------------|-------------------------------------|
| $\bigcirc$ | Executor or Administrator           |
| $\bigcirc$ | Small Estate Affiant                |
| $\bigcirc$ | Other legally authorized individual |

## **Attach documentation**

I have attached copies of the following documents:



- My photo identification (All requestors)
- Long-form death certificate (All requestors)
- Letters Testamentary or Letters of Administration (Executor or Administrator only)
- Small Estate Affidavit (Small Estate Affiant only)
- Other documentation granting authority (Other legally authorized individual only)

## Step 4. Preferred delivery method Please select how you would like these documents delivered. (Select one) Secure email\*: \* Requires the creation of a username and password. Pick up documents at a BECU location\*\* \*\* Option is available only when this request is submitted in person. Mail delivery City **Mailing Address** State/Province **ZIP/Postal Code** | Country Step 5. Documents requested Please specify all documents being requested. **Statements** Account number(s): Date range:\_\_\_\_\_ to \_\_\_\_ Additional details:

Continued on next page ....

| Step 5. Documents requested (continued) |   |                                     |  |  |
|---|---|-------------------------------------|--|--|
|   | Membership cards or<br>Signature cards  | Account number(s): to               |  |  |
|   |   | Additional details:                 |  |  |
|   | Date of Death Balance   | Account number(s):                  |  |  |
|   | Letter  | Name(s) of decedent(s):             |  |  |
|   | Allow up to 15 business days for processing.  | Date(s) of death(s):                |  |  |
|   | Other (Include specific de  | etails of what is being requested.) |  |  |
| Step 6. Acknowledgment and signature    |   |                                     |  |  |
| •                                       | I personally verified and confirmed that all information provided and displayed in this form is accurate, |                                     |  |  |

I personally verified and confirmed that all information provided and displayed in this form is accurate, complete, true, and submitted for the purpose indicated above. I understand that BECU will rely on such information in BECU's dealings with me.

| Requestor Signature | Date (mm/dd/yyyy) |
|---------------------|-------------------|
|                     |                   |

If form is not submitted electronically, please return all pages of the completed and signed form to: BECU

M/S 1094-2 Attn: Deceased Account Servicing PO Box 97050 Seattle, WA 98124-9750